

Drinkstone Parish Council

Report from Councillor with Responsibility for Community Engagement

Report to the Ordinary Meeting Dated 4th October 2021

Agenda Item: Councillor Portfolios

Parish Council Website Revisions

A massive 'Thank you' to Liz and Tony Schmitt who have very kindly incorporated the proposed website revisions into a dummy website in order for us to consider the revisions and propose any further suggestions. This is still a 'work in progress' and, as such, some of the links have not yet been created until it becomes a live site. Currently it sits on Tony's webserver and is not visible to website searches, but he has made it accessible to us by clicking on the following link:

<http://woodend.myqnapcloud.com:50001/WordPress>

In our discussion, the following points were raised for consideration:

1. The PC laptop must be the location of the PC files, and the website is just a window onto them. Any Documents like the agendas, minutes, policies etc must be on the laptop and this must be backed up regularly. Updated versions updated to the website through a process called FTP - File Transfer protocol. Jane currently uses this to get documents into the Next and Previous meeting folders in the File Browser.
2. Who will update the static pages? Liz was happy to do the IT bit but someone will need to be the actual editor and tell Liz what needs doing.
3. We might better manage the currency of the website by including an item at the end of each meeting to consider if any changes to the website are needed.
3. The councillors could all be given rights to create 'posts' in the Information and News page, but there needs to be a process for deleting this as they are almost all of short-term interest only.
4. There needs to be a disclaimer for non-compliance with accessibility rules, and a written statement about this as a 'disproportionate cost' dispensation.

Thank you to Richard who has proposed amendments as follows:

1. To include Jane's mobile number in addition to the email contact on the first page for those without email access
2. To change the wording under the 'What we do' to begin: 'The Council is responsible for local services, including...'

Festival of Suffolk 2022

Thank you to Jane for forwarding information about this to me. I am booked to attend the Zoom call hosted by the Lord-Lieutenant of Suffolk on the 28th September. It will be an opportunity to hear more about the Festival, share ideas and discuss how local communities can get involved and I will report back to colleagues on this at the Council meeting in October.

Prepared by Councillor Slattery
Dated 17th September 2021